

Conferences & Event Management

About

Digital Commons Conference & Event Management channel allows conference and event organizers to host content produced from academic conferences and symposia. Digital Commons provides a full workflow to manage submissions, peer review, session schedules, and publication. Conference and Events hosted on Digital Commons are discoverable by Google and other search engines. Conference and Event pages provide a platform for posting schedules and conference participation and registration information.

Guidelines

Is Digital Commons the Right System to Host your Conference or Event?

Any event or conference sponsored by any Kent State University faculty or student organization that produces output in the form of intellectual or academic works may consider Digital Commons @ Kent State University Libraries as a platform for hosting the event. To be accepted, somebody with significant responsibility for the event must be associated with Kent State University. The individuals or organization responsible for the event must be willing to learn the Digital Commons interface and post their own content.

How to Contribute Content

If you are interested in using Digital Commons @ Kent State University Libraries as a platform to host your conference or event, please contact us at digitalcommons@kent.edu to discuss the possibilities. A Digital Commons Team member will contact you. We may ask you to complete an initial questionnaire to help us to understand your event's needs. If the Digital Commons Team and the parties responsible for the event agree to use the Digital Commons platform, we may ask you to sign a *Memorandum of Understanding* that details the expectations of Kent State University Libraries and those responsible for the event.

Once a conference or other event is accepted for the Digital Commons @ Kent State University Libraries platform, one or more members of our Digital Commons Team will

work with you on set-up and training on the interface. Please allow several weeks to a few months for the design and set-up of your publication. Our Team will be available on an ongoing basis for consultation to assist with the use of Digital Commons but you are responsible for posting your own content.

Examples

Types of events that might be appropriate for the Digital Commons platform:

- Academic conferences held by scholarly organizations or institutes
- Symposia that highlight research and scholarship in a field of study
- Conferences that highlight student research and projects
- Online conferences that feature video presentations and/or scholarly papers
- Regularly occurring lectures of a scholarly and informative nature hosted by an academic department, institute, scholarly organization, or scholarly publication

Examples from Digital Commons @ Kent State University Libraries:

[Annual Conference on Information and Religion](#)

[Annual Fall Symposium on Information and Religion](#)

Examples from other Digital Commons:

[Annual Conference on Innovative Pedagogy and Course Redesign](#)

[Octavofest](#)

[Journal of Law and Health Lecture Series](#)